



share our spare

YOUNG PROFESSIONALS BOARD

Share Our Spare (SOS) ensures every Chicago area child, ages 0-5, has the essential items they need to support their health and development to equip them for a strong start.

SOS activates community impact through empowerment, innovative solutions, and a network of partners and volunteers so that children can thrive and families can shift from crisis management to caregiving with dignity. As a result, we help lay the foundation for a resilient and equitable community.

The Young Professionals Board (YPB) will play a crucial role in advancing the mission and goals of SOS. This position offers a unique opportunity to network, contribute your expertise, build leadership skills, and support children in our city while making a meaningful impact in the community. The YPB is a vital fundraising body, supporting the organization's leadership and amplifying its reach and influence.

Benefits

- Opportunity to make a significant impact on families experiencing poverty in Chicago
- Expand your professional network and gain leadership experience
- Satisfaction of contributing to the community and helping to drive immediate and positive change.
- Develop your professional and leadership skills with the potential to join an Executive Board
- Meet other passionate young people and have fun!

Responsibilities

Actively participate and plan fundraising efforts

- Give/Get a minimum of \$500 annually
 - Fundraising minimums can be met via sponsorships, tickets, and donations from self, family, friends, or employers
- Annual Fundraising opportunities:
 - Music Trivia Fundraiser in January
 - Gala in May
 - Block Party in September
 - YPB hosted fundraisers and activities

Serve on a committee to help plan and carry out events

- Engagement Committee
 - Develop marketing strategies for YPB events and volunteer opportunities
 - Create and share electronic event information and announcements
 - Host volunteer and social events to keep members engaged, attract prospective members, and spread awareness
 - Host and/or promote virtual or in-person drive campaigns
 - Current campaign opportunities:
 - National Reading Month in March



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- Diaper Brackets for Good from March-April
- Coat drives during Christmas/Winter in July
- Diaper drives during National Diaper Need Awareness from
- Host volunteer opportunities at the Sharehouse as a way to network and attract potential YPB members
- Fundraising Committee
 - Responsible for the development, implementation, and promotion of the YPB's annual fundraising events and activities.
 - Fundraising ideas include:
 - Bar and restaurant giveback nights
 - Virtual peer-to-peer fundraising campaigns and promoting "in honor of" donations as gifts around holidays
 - Plan a ticketed event like a cocktail party
 - Additionally, the fundraising committee will support SOS's current fundraising opportunities by seeking sponsorship and auction items

Qualifications

- Commitment to and passion for the mission of SOS
- Demonstrated leadership experience in your professional, educational, or volunteer activities
- Strong communication and interpersonal skills, with the ability to build relationships and engage diverse stakeholders
- Strategic thinking and problem-solving abilities
- Ability to commit to attending meetings, events, and fulfilling responsibilities effectively
- Previous nonprofit board experience or knowledge of nonprofit governance is preferred but not required

Commitment

- Active members will sign a commitment letter each year
- The YPB will meet every other month to discuss the SOS strategic direction and implementation plan
- On the off months of the larger YPB meetings, the committees will meet
- Volunteer during Open Volunteer Sessions and/or host a group volunteer event at the Sharehouse
- Additional time commitment is required for fundraising events and special projects

Description of Leadership Positions

President

- Preside over the YPB
- Update the Executive Board on all activities and accomplishments of the fiscal year
- Attend Executive Board meetings and/or appoint individuals to attend and present back to the YPB when applicable



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- Attend all committee meetings

Treasurer

- Manage the YPB budget and monitor fund levels
- Provide quarterly financial updates on the YPB's financial progress to the YPB Leadership, SOS staff, and YPB General Meetings
- Track individual member financial contributions

Secretary

- Compile meeting notes and send to the YPB after every meeting; store copies in Google Drive
- Send email and text reminders to the YPB before events and meetings
- Request agenda items and prepare meeting agendas
- Send quarterly updates to YPB members with progress on fundraising, drive campaigns, and volunteering commitments - Work in conjunction with other Committee Chairs
- Track attendance of all YPB meetings and committee meetings

Engagement Committee Chair

- Preside over Engagement Committee meetings
- Oversee new member intake process
- Help keep current members engaged
- Track all members' volunteer hours and group opportunities, as well as drive campaign opportunities

Fundraising Committee Chair

- Preside over Fundraising Committee meetings
- Establish annual YPB fundraising goals
- Lead annual YPB fundraising efforts by creating budgets for events, timelines to help keep the committee on track, and report about the events and activities at YPB meetings